

	<p align="center">Thurrock Disability Partnership Board Thursday 17th December 2013 10am to 12 noon The Beehive</p>	
	<p><u>People at the meeting</u></p> <p>Anne White, Co-Chair Les Billingham – Co-Chair – Head of People Services, Thurrock Council Kelly Jenkins - Board Facilitator – Commissioning Officer, Thurrock Council Alfie Bandakpara-Taylor – NHS Mental Health & LD, Commissioning Manager, South West Essex Primary Care Trust Mandy Ansell – Thurrock CCG Catherine Wilson, Service Manager, Commissioning Carole Cecil – Chief Executive, BATIAS Christine Ludlow – Parent/Carer Christine Francis- Advocate – Pohwer Advocacy Graham Carey – Independent Adult Safeguarding Champion Ian Evans – Programme Co-ordinator, Thurrock Coalition Neil Woodbridge – CEO, Thurrock Lifestyle Solutions CIC (TLS) Olga Benson – PPG, Thurrock Diversity Network (TDN), Thurrock Over Fifties Forum (TOFF) Celia Thomas – TDN Sheila Talbot – Team Manager, SEPT LD Comm.Team Sunni Saini – Director TLS, Thurrock Diversity Network Jemma Sharples – Basildon & Thurrock University Hospital Sarah Pope – Basildon & Thurrock University Hospital Fran Leddra – Thurrock Council – Fieldwork Service Manager Gill Haines – Thurrock Council Mark Fraser – Service User</p>	
	<p><u>1. Introductions and welcome</u> Anne welcomed everyone to the meeting and introductions were made.</p> <p><u>2. Traffic lights and rules of the meeting</u></p>	

	<p>The rules of the meeting were read out by Mark Fraser and agreed by the Board.</p> <p><u>3. Apologies</u></p> <p>Tania Sitch – Service Manager – Thurrock Council Sue Timpson – Thurrock Diversity Network Christine Hamilton - Thurrock Diversity Network Maggie Harrison – Age Concern Thurrock</p>	
	<p><u>Minutes of our last meeting held on 17th September 2013</u></p> <p>Above minutes were agreed</p>	
	<p><u>4. Matters arising</u></p> <p>No matters arising</p>	
	<p><u>5. Safeguarding</u></p> <p>Staying safe – Hate crime report – this report has been restricted at present, Kelly reported that she asked if it can be shared but hasn't had to go ahead yet, hopefully for the next meeting.</p> <p>There was a stop hate event held in Chelmsford by the police and crime commissioner, where they discussed bringing hate crime ambassadors to Thurrock, this is something that has been piloted in Southend, they would be looking at providing places of safety for people and giving training for people who are interested, on what is required. As an ambassador your premises would have a notice on them so people were aware that they could come and report to you and you would then report this to the police.</p> <p>Stay safe event due in April – another sensory stay safe event is due soon – Michelle Cunningham, Thurrock Community Safety Partnership Manager is organising this.</p>	<p>Action: Kelly to update the Board on whether the information can be shared or not</p>

	<p><u>Residential home report update - Les Billingham</u> <u>Document presented: Document TDPB report contract compliance team</u></p> <p>Les reported that there have been 30 unannounced visits from the contract compliance team to residential homes in the last 6 months. These visits do not just take place during the day: they are carried out at all hours of the day and night also weekends, staff have done extra work on a voluntary basis to cover this work. There were only a few issues with the care being provided which included infection control, inclusion and staffing issues, where this has been identified we have brought it to the providers attention to be rectified. It was asked if there was any way of reporting safeguarding issues? Les replied that all homes have a whistle blowing policy in place and this has been tested to make sure staff are comfortable with it.</p> <p><u>6. Autism Strategy Update – Catherine Wilson</u></p> <p>Catherine reported that the Peer Review recommended that the strategy needed to move on, so there will be a small implementation group workshop in February, this will be reported back to the board at the next meeting but invites will go out for the partnership board members to attend. Although no extra money, it will be looked at how we can reinvest what we have. It is hoped that teachers, young people and staff will get involved. Graham asked how many people in Thurrock are there with Autism and there is just under 1000.</p>	
	<p><u>Autism Strategy Update Continued</u></p> <p>Anne mentioned the television programme that aired last month about Treetops School and a discussion was had about their controversial approach to teaching children with autism and that 40 people from outside the borough had contacted Thurrock about how their child could attend Treetops, they were told that they would</p>	

	<p>have to live within Thurrock to get a place and should we be concerned that we may have an influx of families because of this. A further discussion was then had that we need to support adults with autism and that some people with autism go to mainstream school but if not given the right support it can lead to issues later on as an adult.</p> <p><u>7. Service Review - Catherine Wilson</u> <u>Document Presented: TDPB report</u> <u>Thurrock adult placement review</u></p> <p>Adult placement review project; 2 reasons for the review;</p> <ul style="list-style-type: none"> • 1st aim of the project is to make sure that people have a much more individual and personalised plan about where they live and support they need. • 2nd aim is to look at how much services cost and try to save costs through providing a more individualised support. <p>The project is starting with three pieces of work;</p> <ul style="list-style-type: none"> • Working with Family Mosaic • Reviewing the short break service • Reviewing residential care & supported living in Thurrock <p><u>Respite review update:</u></p> <p>The review of short breaks services is to look at how different options for short breaks can be explored. Short breaks are available at Hathaway and Breakaway. At Breakaway, Thurrock Council pays for 3 of their beds and there is a further bed but this is also available for outside the borough use. These beds are paid for whether used or not, they have 82% occupancy. There are discussions around the service being provided at Hathaway Road, but there will be a review and a full consultation taking place. They are looking for more imaginative use of direct payments.</p>	
	<p>Mental health support and accommodation is limited and expensive placements are being reviewed. There is some support for people to move on but mainly for under 65 but will be looking at including over 65's.</p>	



Sarah asked is the hospital could contact the council for getting Thurrock people short-term support. Les said that Collins house has interim care beds, ex-warden houses turned into interim care for disabled people and that the hospital can work with the joint re-ablement team.

8. Finance Update – Les Billingham

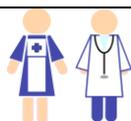
Les reported that by 2018 the council will have £50m less to spend than we have now. Adult social care are better off due to a Better Care Fund which has some money to help and support social care funding nationally there is £10m for Thurrock, most of which is already in the system. Social care services and health will need to be more integrated. There are benefits of community based services as individuals can play a role, ongoing building safer communities, Natalie Warren, community plan Adult Social Care and Health.

9. Coffee Break

10. Health Matters

Annual Health checks; historically checks are not being completed, NHS England have commissioned a solution because 79% of GP's that signed up to carry out the health checks, fell short last year. Strong monitoring process has been put in place and North East London Foundation Trust (NELFT) has been commissioned to contact practices that haven't signed up. Clients not turning up for checks are a problem but they want to get the majority completed by early in the New Year and have moved this on very well.

Anne White wanted to know if there was any monitoring on the quality of the checks as she didn't feel the standard was good? Mandy Ansell replied that North East London Foundation Trust (NELFT) are writing detailed reports on how it is completed which is encouraging GP's to up the standard. The reports are tailored to the individual and not standard format for everyone. How is the information kept? The information is kept by the GP's.



Health Matters Continued

Payments received by the GP are £50 for the check and £50 for the plan; these are collated at the end of the financial year. It was mentioned that there would be a meeting with North East London Foundation Trust (NELFT) and South Essex Partnership Trust (SEPT) to discuss these matters and would report back the outcome to the board at the next meeting.

It was then discussed what the reasons were why people do not attend and refer to SEPT, most likely the people are not attending were ones that needed extra support to get to the checks or didn't understand about them.

It was stated by Sarah Pope that the hospital would like the information on the health check reports so they could have comprehensive information on patients. It was also asked if the NELFT nurse funding would continue next year and it was thought that this would be the case and funding should be ongoing. It was brought up again by Celia about people not turning up for their health checks, she suggested that these people should be fined, if they were capable of attending, it was suggested that this should be taken to the meeting with NHS England. Also that more texting and/or emails should be sent to make appointments. Ian said that NHS England, Adult Social Care and Healthwatch have met to talk about providing British Sign Language (BSL) interpreters as a "reasonable adjustment" for people with Sensory impairments and similar reasonable adjustments should be discussed further.

The Thurrock Safeguarding Adults board welcome what has happened and reasonable adjustments to be made for disabled people—acute care – getting a base line. Now need to think about what is next? LB said that we should applaud CCG for getting the figures up and the checks done and deal with this first before we start getting ahead of ourselves.

Sarah – At the meeting after next KPI's (key performance indicators) will be fed back on data how we are doing and how we are taking things forward, health care across the boards for reasonable adjustments.

	<p>Health Sub Group; This has not yet happened, they are going to agree what specific piece of work they are going to do before they get the final group together, possibilities are equality, sexual health, stay safe-health, health checks focus, Health Essex Champion are not yet in Thurrock. Sarah or Jemma would like to take part in a sub group.</p>	<p>Action: Fran to invite Jemma/Sarah to attend</p>
	<p><u>11. Thurrock Coalition Update - Ian Evans</u> <u>Document Presented: Thurrock Coalition TDPB Update – December 2013.</u></p> <p>Several events taken place;</p> <ul style="list-style-type: none"> • Assessment Ahead! You Said, We Did – an opportunity for people to come and find out how their input and views have influenced service around the Customer Journey Practice Manual and the Customer Journey.. • Personal Social Services – Safety Survey – After reviewing results Thurrock Council found that feelings of safety have declined by 2.4%, so would like to understand what they can do to help improve this and asked Thurrock Coalition to run this event for people who responded to the survey. • Thurrock Coalition facilitated a Sports/Activity Afternoon, which included indoor bowls, table cricket, table tennis and darts, a good time was had by all and another event has been planned for January 2014. • Thurrock Coalition ran several Focus Groups in September to gather the views of people and organisations for the Peer challenge, the results were sent to Les, colleagues and members of the peer challenge team to look through before the Peer Challenge. • Building Positive Futures, Thurrock Coalition and the Local Area Co-ordination network carried out a series of interviews with people who use Adult Social Care, to see how early intervention and prevention, alongside community 	

	<p>initiatives like Local Area Co-Ordination would prevent or delay the need for more intensive support.</p> <ul style="list-style-type: none"> • Voices for Choices – is an independent consultation group for anyone who has experience of using Adult Social Care to have talks with heads of service, service managers and social work staff, to bring about change and improve the service received for disabled people. • Thurrock Diversity Network (TDN) responded to the Council tax support consultation, issued were raised around; local residency requirements, vulnerable groups, low income and child related benefits. • Welfare reforms update – The Department for Work and Pensions (DWP) has started to reassess existing Disability Living Allowance claimants across the country for entitlement to Personal Independence Payment but it has not come to Thurrock yet. The DWP is changing the way people claim benefits with more applications being done online. <p><u>Advocacy, Information, Advice and Form Filling</u></p> <p>A discussion was then had around form filling and the difficulty some people have with this and getting the support to be able to do this when they either don't have the comprehension or experience to be able to do it well. Pohwer are not able to complete forms for people but do sign post. It was then discussed that the council commission Pohwer as an advocacy service. Ian said that this could be brought to The Thurrock Diversity network. It was also mention that Citizens Advice Bureau used to assist with form filling and DIAL are oversubscribed with reconsiderations and appeals.</p>	<p>Provide an update at the next Disability Partnership Board</p>
	<p><u>12. Transition Strategy - Fran Leddra</u></p> <p>Steering group – shadow young peoples steering group have 4 main focus areas; involve schools and focus on education instead of health, world</p>	

	<p>of work for business, developing a pathway plan that every school can use, looking at other local authority plans to get a good one. Hospital transition – Jemma could attend steering group and decide whether paediatric nurse could attend too.</p>	
	<p><u>13. Board Members Update</u></p> <p>On 7th November Anne White attended a workshop at the Culver Centre for Joint Health and Social Care Assessment, where people were asked about their experiences to do with Health, social care and employment. These stories were anonymised and added to the assessment.</p> <p>On 24th October Anne and Sunny attended NHS England listening event, although when they tried to discuss Annual Health Checks they felt that they were not being listened to.</p> <p>14th November, Sarah Pope and Jemma Sharples visited Thurrock Lifestyle Solutions they talked about wanting to improve the hospital passport document, it was suggested that they both come to Thurrock Disability Partnership board and they have.</p> <p>2nd October, Thurrock Stay Safe Event – over 80 people attended, it was really good. There will be another staff safe event in 2014.</p> <p>25th September, we again took part in ‘speed interviews’ for social workers, team managers and support planners. We used the 6 standards on how we wanted to be treated by professionals that the Thurrock Coalition had come up with and that Thurrock Council now use in their training standards. People were tested against these standards. Three of the social workers that were appointed have already come to see Thurrock Lifestyle Solutions – we are pleased to see that the people, who can answer the questions we set, are the same ones who got the jobs.</p>	

	<p><u>14. Peer Review Update</u></p> <p>A Big Thank You to everyone that was involved, the inspection was to put in place an improvement plan good and bad. Very positive - user lead involvement – engaging with the community – transformation plan – health – complimentary report due out anytime and will be circulated, Autism Strategy needs to be moved on . The work of the stay safe group is to be taken on board by Bury</p>	
 	<p><u>15. Any Other Business</u></p> <p>Christine Ludlow – Healthwatch meeting talked about difficulties for the provision of British Sign Language (BSL) signers, saying it was a patchy provision. CCG say it is not within their contract to provide signers, the hospital can provide a signer until something has been agreed with NHS England, as they will provide and pay for anyone that needs help in signing or translation, you have to ring their Chelmsford office. The problem is with a phone number, it would be better to be able to have a text or email service as well. You need to ask your GP to flag up that their patient will need a signer/translator but often this information is not passed on.</p> <ul style="list-style-type: none"> • Small workshop in November gave peoples’ views on their experiences and stories, used case studies • Primary Care Strategy – Lot of work done, report due end of January that will be CCG specific • Office of Public Guardian - Thurrock to be the 1st partner. 	<p>Action Report & analysis agenda item for next time.</p>
	<p><u>Date and time of next meeting:</u></p> <p style="text-align: center;">18th March 2014 (Arrive 9:30am) for 10.00am–12.00 noon The Main Hall The Beehive West Street, Grays</p>	